

<p>Month/Year completed: June 2013</p>	<p>Policy: Digital Citizenship & Acceptable Use</p>	<p>Code: XXX-XXX</p>
<p>Developed by: Kimberley Leiske, Tony Potts, Digital Citizenship Committee</p>		
<p>Vision & Mission</p>	<p>Our vision is to support creativity and collaboration across the school in all subjects by providing access to technology that empowers students to be inquiring, knowledgeable, reflective, and caring learners in our global and interconnected world, anytime and anywhere.</p> <p>Technology is becoming an integral part of all of our lives and it is essential for students to learn how to safely and appropriately use technology as a tool to communicate, collaborate, create and present within a secure environment.</p> <p>A Bring Your Own Educational Device (BYOED) program means that students learn how to use their own device appropriately, effectively managing their time and dealing with the challenge of balancing work and play. To truly integrate technology is a skill that is increasingly seen as a requirement in all workplaces.</p> <p>Teachers and students at GWA increasingly use a variety of technology tools to support and promote learning. We aim to meaningfully use technology when we plan, teach, assess and reflect on the curriculum. In doing so, we focus on digital communication, information literacy, critical thinking skills and digital citizenship while emphasizing the balance between screen time and other activities. All students and parents will be required to complete a permission form prior to activation of the student's access privilege.</p> <p>As well as regular Office & iWork programs, students have the opportunity to use software such as CAD/CAM, Adobe Creative Suite including Photoshop, LoggerPro and Google SketchUp. They are able to complement these possibilities with the best and most recent online tools available.</p> <p>Classrooms at GWA are equipped with a teaching computer and a Promethean Interactive Whiteboard. Teachers and students have access to a growing number of mobile devices, including laptops and iPads as well as digital and video cameras. Our wireless network allows for mobile computing throughout the school.</p> <p>Other technology spaces around the school include two high spec Design Technology Labs and eight ICT Labs including two Language Labs and a Music Technology Mac Lab. The Music hallway also includes a recording studio, green screen room and editing suite.</p>	

<p>Digital Citizenship & Acceptable Use</p>	<p>GWA cannot be responsible for individual student’s actions. Students are expected to be accountable for their online - and offline - behavior both in and out of school.</p> <p>Technology is continuously, and rapidly, evolving. Students will be made aware of the importance of managing and fostering a positive digital footprint. Students will be educated on the potential implications of social media, cyber bullying, online communication and overall digital netiquette.</p> <p>A digital footprint is influenced by the ongoing support of fellow students, teachers, school counselors, school administrators, parents, family and other relevant stakeholders. Individual cases may be reviewed accordingly and consequences could include the following:</p> <ul style="list-style-type: none"> • Involvement of principals and parents, • Loss of privileges • In and out of school suspensions, • In extreme circumstances, police involvement.
<p>As students, teachers and parents we agree that:</p>	<ol style="list-style-type: none"> 1. Students must keep passwords and personal information private. 2. Students need to understand plagiarism and copyright guidelines and must cite their sources. 3. Students must immediately report any threatening or abusive communications to an adult. 4. Students are not permitted to capture, transmit or post photographic images/videos of any person on campus. 5. Students must practice legal and ethical use of online material. Inaccurate citations and plagiarism will not be tolerated. 6. Students should be aware that teachers have the right to monitor student devices and online activity to avoid viruses, misuse and other problems.
<p>It is understood that:</p>	<ul style="list-style-type: none"> • Ultimately, classroom management - including management of behaviour, expectations, and electronic devices - is the teacher’s responsibility. Students must immediately comply with teachers' requests to turn off the device. • All students will have access to a variety of devices around the school, including their own. Students are accountable for safe, appropriate and responsible use of all devices and must take full responsibility for the security, safety and upkeep – including charging. • Due to infrastructure restraints, students realize that accessing the schools internal network and printing from personal devices are not available at school.
<p>I understand and will abide by the above policy and guidelines. I further understand that any violation is unethical and may result in the loss of my technology privileges as well as other disciplinary action.</p> <p>Student Name: _____ Date: _____</p> <p>_____</p> <p style="text-align: center;">Student Signature Parent Signature</p>	